

Conference Call Notes

1/13/17

Present: Keith Greenarch, Chair, Rene Cummins Vice-Chair, Ping Miller Secretary, Kimlyn Lambert Treasurer, Mark Steele, and Kay Miley members. Office staff present: Debbie Hippler

The Chairman called the meeting to order at 9:05 am.

1. Discussion concerning setting up emails for Chair and Vice Chair so that emails can remain the same and just get passed to the next person that assumes the office.
2. Discussion on the meeting structure for the Board meetings. Hope everyone has digested the flow of the meeting and that it hasn't changed. Several persons asked for clarification and Debbie asked if Helen would still need to read her report. It was discussed that each goal chair would submit a written report and then questions could be asked.
3. Gerald Green: Discussion held on his proposal presented at the retreat and that he was to present a mock-up of the paper that he is selling ads for at the next full SILC meeting. Keith stated that we will really need to look at it if nothing materializes and not go forward with it. Gerald mentioned that he would be selling ads and that Debbie would receive the checks in the SILC office. She stated nothing had be received in her office as of yet and the only contact that she had had with him was he called to ask about a mileage reimbursement for coming to the meeting with the Exec Committee. Keith asked that Kim be involved with the project due to concerns over documentation for funds received and Keith wants to see a scope of work going forward.
4. Mediated agreement was discussed. Keith was disappointed that the agreement that we negotiated and signed seems to have broken down and some violations have been make on both sides. Further clarification was asked for and he stated that email communications were still happening. Negative comments were being said behind the scenes. We need to get over the personality conflicts and be professional and move the SILC forward. We need to respect people in their perspective roles. We have to work together so that we can monitor, review and evaluate the state plan to the best of our abilities. Keith is working with the Center for Non-profits to get some clarifications on other issues.
5. Office supplies for centers: Debbie stated that she can only buy disposable supplies, no office equipment or furniture can be purchased and that she has

only bought what people asked for. Question concerning Coffee purchases in the office was raised and Keith stated that he would handle the question.

6. Approaching NC State Legislators: We want to get some state Legislators to introduce a bill for some additional funds for the centers and to be able to get into the state budget as a line item. A formula will need to be developed and discussion held on acquiring additional counties if possible. There is a planning committee for the visits and it consists of: Mark Steele, Gerald Green, Barry Washington, Kay Miley, Debbie Hippler and Ping Miller. They will assist with coming up with an agenda for the visits. The visits will coincide with the upcoming Summit that will be held in Raleigh on March 13-16 at the Holiday Inn Downtown. We will need sponsorship for our bill and we will be calling on individuals that have relationships with Legislators and leverage those relationships.
7. Final instrument for goal reporting: Mark reported that some of the feedback was good on the latest proposed tool but also negative was received. The Directors still want to only use the existing report form from DVR and tweak it to add the information that we need for the goal committees. Long discussion was held with Renee giving comments. It was decided that during the Thursday meeting of the Board meeting that they would all get together and add to the existing report the numbers that we need for the goal committees so that it would be a lot less cumbersome on them to report. Debbie needs to have each report be more consistent and Renee mentioned that she would look at it and see how the information can be gleaned. Mark also mentioned that Pamela Lloyd-Ogoke had told him that all the contracts for the additional funds should be ready by March 1st. He had already submitted all required documents from his center but didn't know where other centers were on that. Renee mentioned that they would only have 7 months to spend the funds and at the meeting with DVR it was clear that if this didn't work this time that we would not have another chance to get into current year funding by the tone of the meeting with DVR.
8. Keith: All the committee chairs need to meet. We are 3 months in and the committees need to meet hopefully by the 31st so that we can have something to discuss on Feb.3rd. Renee stated that she would go to the SILC office and look at the P&E reports when she gets back from SILC Congress. She asked that Mark and Kay schedule their goal committees the last week of January so that she can sit in on the calls. Keith stated that the Finance committee was on track and meeting regularly and that Bylaws had met and Gerald Green over Public Relations.
9. Membership committee: We have 4 openings on the SILC currently since Paul L resigned. We need to fill those as soon as possible. Mark has someone that wants

to do an application and Barry has a friend that wants to come to a meeting first before he decides. Haven't seen any new applications.

10. Mark asked Debbie about the reporting tool. Has she asked any other SILCs how they do it? She said yes and they stated that under Section 7, of the SPIL it only addresses reporting but not how you get the info. It all boils down to how you get the info (tool).
11. Keith adjourned the meeting at 10:00 am

Minutes documented by Kimlyn Lambert