

Executive Committee Teleconference
Monday, February 27, 2017

Members present: Keith Greenarch, Rene Cummins, Kimlyn Lambert, Mark Steele, Kay Miley, Ping Miller. Guests: Gerald Green Staff: Debbie Hippler, no absent members

The meeting was called to order at 10:02 by chair, Keith Greenarch.

- Gerald Green, PR/IL Summit legislative visits: Gerald asked for clarification of times for visits, accurate accounting of who would be attending, press coverage location and SILC office hours.
 - A list of participants would be provided with visits being scheduled from 1:00pm on.
 - Press coverage would be in front of the legislative building
 - SILC office is open from Monday thru Thursday 9am – 4pm
- Mark Steele, I.L. Summit update
 - Message to be presented for funding
 - Improv on Monday evening was approved
 - Buffet dinner Tuesday evening
 - Possible visit to Alliance was discussed, a final answer will be given later
 - Julia Adams scheduled to present Tuesday morning preferable
- Reimbursement status: December and January reimbursement was received on February 15.
- Line of Credit: Keith Greenarch led discussion of obtaining a credit card to be used only in emergencies when funds were not reimbursed in a timely manner. Polling the members all voted yes to forward this discussion to the finance committee.
- Letter to Ex. Officios, the committee will review a letter of explanation of the Ex. Officios' role and required reporting. Once a majority of the committee has given approval this letter will be sent to the six Ex. Officios from the Executive Committee.
- Keith requested that the committee consider a contingency plan in the case of I&E funds not being available to support the SILC.
- Kay Miley, Membership committee reported that two new applicants were in the process
- Debbie reported that the 704 Report was not started as sign in privilege was not set up.

The meeting was adjourned at 10:56