

Attendee: Freida Moore, Ping Miller, Oshana Watkins

RE: Finance Committee Meeting 2pm 9/27/16

August P&E Reviewed

- Routine operational spend
- Current month spend of \$28,834.04 includes spend down of a portion of anticipated advance
- By end of week, we anticipate receiving a new contract. Debbie Hipper should be addressing this.
- Reimbursement of \$27,330.98 is needed by end of week. Debbie Hippler should be addressing this.
- No additional travel reimbursements or receipts are expected per Freida.
- Cumulative spend is as expected \$176,208.06 with over spend hitting anticipated reimbursement amount.

- Team discussed Center's contract and Part C funds. Freida to check if the tracking workbook is available when she is in office tomorrow. Send to finance committee.

Next Steps*:

- Receive \$27,330.98 reimbursement
- Receive new fiscal contract
- Consolidate the cumulative CIL spend (workbook) and send to finance committee for review/monitoring

*Ping to call Debbie Hippler about reimbursement, new contract, and workbook